



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

The Democracy Service
First Floor, Civic Centre 3
High Street
Huddersfield
HD1 2TG

Tel: 01484 221000

Decision Summary

Committee:

Date:

Committee Clerk:

TEL:

PERSONNEL COMMITTEE

MONDAY 4 NOVEMBER 2019

Andrea Woodside

01484 221000

Chair

Councillor Shabir Pandor

Councillors Attended

Councillor Graham Turner

Councillor Susan Lee-Richards

Councillor Naheed Mather

Councillor Peter McBride

Councillor John Taylor

Councillor David Hall

Councillor John Lawson

Councillor Rob Walker

1 Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

All Committee Members were present.

2 Minutes of Previous Meeting

To receive the Minutes of the previous meeting held on 1 July 2019.

Approved as a correct record.

3 Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared.

4 Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

All agenda items were considered in public session.

5 Deputations/Petitions

No deputations or petitions were received.

6 Public Question Time

The Committee will hear any questions from the general public.

No questions were asked.

7 Dying to Work Charter

To consider the report.

Contact: Deborah Lucas, Head of People Services

That the Dying to Work Charter be adopted.

8 Update - Senior Management Arrangements

To consider the report.

Contact: Deborah Lucas, Head of People's Services

- 1) That the update from the Strategic Director for Strategy, Commissioning and Public Health on senior management changes be received and noted.
- 2) That approval be given to establish the post of Service Director –

Customer and Communities, and that the structure of Service Directors therefore be increased by one full-time equivalent.

- 3) That, pursuant to (2) above, a Member Appointment Panel be convened on a 3:1:1 ratio to recruit to the post of Service Director for Customer and Communities.
 - 4) That the reconfiguration of Service Director roles within Adults, Housing and Health Directorate, to include the post of Service Director for Learning Disabilities and Mental Health, be noted.
 - 5) That, pursuant to (4) above, a Member Appointment Panel be convened on a 3:1:1 ratio to recruit to the post of Service Director for Learning Disabilities and Mental Health.
 - 6) That approval be given to the extension of contracts for the part-time posts of Service Directors in the Adults and Health Directorate in order to ensure the provision of adequate capacity during the transitional period.
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